Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **KOJAC ENTERPRISES AND GENERAL SERVICES**
Address : Maasin City, Southern Leyte
Tel.No. :
TIN :

P.O. No. : 0382
Date : 2 9 DEC 2020
Mode of Procurement:
Small Value Procurement
PR. No./s: **0841**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	pc	1	Oil Filter	450.00	450.00
2	pc	1	Rear View Mirror	500.00	500.00
3	pc	1	Cellphone Holder	1,500.00	1,500.00
4	gal	1	Engine Oil 5W30	3,500.00	3,500.00
5	liter	3	Engine Oil 5W30	900.00	2,700.00
6	can	1	Brake Cleaner	350.00	350.00
7	bot	1	Brake Fluid	350.00	350.00
8	liter	3	Winshield Water	200.00	600.00
9	can	3	VSI Protectant	250.00	750.00
10	j.o.	1	Labor Change Oil	400.00	400.00
11	j.o.	2	Check/Clean brakes front/rear	600.00	1,200.00
			For use in PGO		

Note: Please see terms and conditions at the back **12,300.00**

(Total Amount in Words) TWELVE THOUSAND THREE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:
by: Dionela Laverna
Signature Over Printed Name of Supplier

Date 12/29/20

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.:_____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian