Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : MAASIN UNION TRADING	P.O. No. : 0335-A
Address : MAASIN CITY	Date : 23 DEC 2020
	Mode of Procurement:
Tel.No. : 570-9395	Small Value Procurement
TIN :	PR. No./s: **0545**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 CALDENDAR DAYS

Item No.	UNIT	QTY	D E S C R I P T I O N	UNIT COST	AMOUNT
			LOT 1 - OFFICE SUPPLIES		-
3	pcs	30	Ballpoint Pen, black CELLO	18.00	540.00
4	pcs	20	Sign Pen, black MY GEL	32.00	640.00
5	ream	13	Bond Paper A4 A ONE	230.00	2,990.00
6	ream	6	Bond Paper, long A ONE	250.00	1,500.00
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			LOT 2 - HOUSEKEEPING SUPPLIES		-
1	box	6	Surgical Gloves	650.00	3,900.00
2	box	6	Surgical Mask	600.00	3,600.00
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x		-
			For SLPCLO use		-
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Note: Please see terms and conditions at the back

(Total Amount in Words) THIRTEEN THOUSAND ONE HUNDRED SEVENTY PESOS ONLY 13,170.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

ALDA DE LA ROSA
Signature Over Printed Name of Supplier

Date 12/28/20

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.:_____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian