

Republic of the Philippines
 PROVINCE OF SOUTHERN LEYTE
 City of Maasin

PURCHASE ORDER
 Provincial Government of southern Leyte
 Agency/Procuring Entry

Supplier : **RG OFFICE SUPPLIES AND GENERAL MERCHANDISE** P.O. No. : **0343**
 Address : Maasin City, Southern Leyte Date : **23 DEC 2020**
 Tel.No. : Mode of Procurement:
 TIN : Small Value Procurement
 PR. No./s: **0836**


Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein


Place of delivery: PGSO
 Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	unit	2	Steel Filing Cabinet with 4 drawers with lock, vertical in size, 52 inches x 18 inches, depth 24 inches	8,900.00	17,800.00
<div style="border: 1px solid black; height: 15px; width: 100%;"></div>					
For use in PGO					
17,800.00					

Note: Please see terms and conditions at the back
 (Total Amount in Words) SEVENTEEN THOUSAND EIGHT HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme: 
CYPRIANNE E. GRULLU
 Signature Over Printed Name of Supplier
 Date


DAMIAN G. MERCADO
 Provincial Governor
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
 Approved per Sanggunian Resolution No.: _____
 Certified Correct: _____ Date: _____
 Secretary to the Sanggunian