Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **RG OFFICE SUPPLIES AN GENERAL MERCHANDISE**	P.O. No. : 0322
Address : Maasin City, Southern Leyte	Date : 15 DEC 2020
	Mode of Procurement:
Tel.No. :	Small Value Procurement
TIN :	PR. No./s: **0592**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	D E S C R I P T I O N	UNIT COST	AMOUNT
1	pcs	2,250	RAAO MOOE	11.00	24,750.00
2	pcs	1,750	RAAO PS	11.00	19,250.00
3	pcs	1,750	RAAO CO	11.00	19,250.00
			SPECIFICATIONS:		
			MOOE - 30 rows x 40 columns - width 1.5 inch per column		
			PS - 20 rows x 20 columns - width 1.5 inch per column		
			CO - 15 rows x 10 columns - width 2.0 inch per column		
			For use in PBO		

Note: Please see terms and conditions at the back **63,250.00**

(Total Amount in Words) SIXTY THREE THOUSAND TWO HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

Signature Over Printed Name of Supplier

Date

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:_____

Certified Correct: _____ Date: _____
Secretary to the Sanggunian