Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER

Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **KOJAC ENTERPRISES AND GENERAL SERVICES**	P.O. No. : 0305
Address : Maasin City, Southern Leyte	Date : 10 DEC 2020
	Mode of Procurement:
Tel.No. :	Small Value Procurement
TIN :	PR. No./s: **0641**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	D E S C R I P T I O N	UNIT COST	AMOUNT
1	pc	1	Oil Filter	850.00	850.00
2	gal	2	Engine Oil 5W40	4,000.00	8,000.00
3	jo	1	Labor change oil	400.00	400.00
			For use in PPDO		

Note: Please see terms and conditions at the back **9,250.00**

(Total Amount in Words) NINE THOUSAND TWO HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

RANDY D. AVILA
Signature Over Printed Name of Supplier

12/10/20
Date

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:_____

Certified Correct: _____ Date: _____
Secretary to the Sanggunian