

Republic of the Philippines  
PROVINCE OF SOUTHERN LEYTE  
City of Maasin

**OFFICE OF THE PROVINCIAL GOVERNOR**

OCT 27 2020

**NOTICE TO PROCEED**

**MS. SHENA CATHELYN R. PAJARES**

Authorized Representative/ Proprietor  
Toyota Tacloban, Leyte, Inc.  
Brgy. 71, Naga-Naga, Tacloban City  
Leyte, Philippines

Dear Sir/Madam:

The attached Contract Agreement having been approved, notice is hereby given to **Toyota Tacloban Leyte, Inc./ Ms. Shena Cathelyn R. Pajares** that delivery of goods may proceed on the **Procurement of One (1) Unit Service Vehicle (Coaster) -OSP** this province, effective on OCT 27 2020.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial Government of Southern Leyte.

Very truly yours,

  
**DAMIAN G. MERCADO**  
Provincial Governor

I acknowledge receipt of this Notice on

OCT 30 2020

Name of the Representative of the Bidder: FACUNOD ROYERAS

Authorized Signature: \_\_\_\_\_

