

Republic of the Philippines
 PROVINCE OF SOUTHERN LEYTE
 City of Maasin

PURCHASE ORDER
 Provincial Government of southern Leyte
 Agency/Procuring Entry

Supplier : MAASIN UNION TRADING	P.O. No. : 017-B
Address : MAASIN CITY	Date : SEP 14 2020
Tel.No. : 570-9395	Mode of Procurement: Small Value Procurement
TIN :	PR. No./s: 0455

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO

Date of Delivery: 20 CALDENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	pack	70	Cartolina assorted color - pack/10 (green, red, blue, pink, orange, yellow, white)	90.00	6,300.00
3	pcs	24	Cardboard Envelope, expanding with garter	18.00	432.00
4	pcs	100	Correction Tape JOY	35.00	3,500.00
6	pcs	50	Data File Box, Chipboard with close ends	250.00	12,500.00
10	pcs	12	Plastic Folder, long	9.00	108.00
13	pcs	30	Notebook Stenographer, spiral 40 leaves	28.00	840.00
14	box	30	Paper Clip vinyl/plastic coated jumbo PRINCE	32.00	960.00
16	ream	450	Bond Paper A4, subs 20 A ONE	230.00	103,500.00
17	ream	200	Bond Paper legal, subs 21 A ONE	240.00	48,000.00
18	pcs	200	Sign Pen 0.5 MY GEL	30.00	6,000.00
19	pcs	25	Pilot Pen, black, broad	48.00	1,200.00
20	pcs	25	Pilot Pen, black, fine	48.00	1,200.00
22	pcs	50	Record book 300 pages ZIGZAG	98.00	4,900.00
23	pcs	50	Record book 500 pages ZIGZAG	120.00	6,000.00
24	box	24	Staple Wire #35	65.00	1,560.00
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X		-
			For SDH use		-
					-
					-
					-
					-
					-
					-

PGSO
 REC'D
 9/14/20

Note: Please see terms and conditions at the back

(Total Amount in Words) ONE HUNDRED NINETY SEVEN THOUSAND PESOS ONLY **197,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

ANITA DE LA ROSA
 Signature Over Printed Name of Supplier
 Date **9/15/20**

DAMIAN G. MERCADO
 Provincial Governor
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____ Date: _____

Secretary to the Sanggunian