

Republic of the Philippines  
PROVINCE OF SOUTHERN LEYTE  
City of Maasin

**OFFICE OF THE PROVINCIAL GOVERNOR**

3 0 JUN 2020

**NOTICE TO PROCEED**

**MR. RAMIL B. GIDAL**

Authorized Representative/ Proprietor  
Copylandia Office Systems Corporation  
G/F Apostol Bldg. cor. Zamora & Sto. Nino Sts,  
Tacloban City

Dear Sir/Madam:

The attached Contract Agreement having been approved, notice is hereby given to **Copylandia Office Systems Corporation/ Mr. Ramil B. Gidal** that delivery of goods may proceed on the **Procurement of One (1) Unit Brand New Photocopier Machine** this province, effective on 3 0 JUN 2020.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial Government of Southern Leyte.

Very truly yours,

  
**DAMIAN G. MERCADO**  
Provincial Governor

I acknowledge receipt of this Notice on 0 3 JUL 2020

Name of the Representative of the Bidder: Ramil B. Gidal

Authorized Signature: 