

Republic of the Philippines  
PROVINCE OF SOUTHERN LEYTE  
City of Maasin

**OFFICE OF THE PROVINCIAL GOVERNOR**

OCT 06 2021

**NOTICE TO PROCEED**

**MS. SHENA CATHELYN R. PAJARES**

Authorized Representative/Proprietor  
Toyota Tacloban Leyte, Inc.  
Brgy. 71, Naga-Naga,  
Tacloban City, Leyte

Dear Sir/Madam:

The attached Contract Agreement having been approved, notice is hereby given to **Toyota Tacloban Leyte, Inc. / Ms. Shena Cathelyn R. Pajares** that delivery of goods may proceed on the **Procurement of One (1) Unit Brand New Service Vehicle (Pick Up Type) – BFP-Southern Leyte** this province, effective on OCT 06 2021. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial Government of Southern Leyte.

Very truly yours,

  
**DAMIAN G. MERCADO**  
Provincial Governor

I acknowledge receipt of this Notice on

OCT 08 2021

Name of the Representative of the Bidder:

SHENA CATHELYN R. PAJARES

Authorized Signature:

