

Republic of the Philippines
 PROVINCE OF SOUTHERN LEYTE
 City of Maasin

PURCHASE ORDER
 Provincial Government of southern Leyte
 Agency/Procuring Entry

Supplier : MAASIN UNION TRADING	P.O. No. : 0921
Address : Maasin City, Southern Leyte	Date : SEP 03 2021
Tel.No. :	Mode of Procurement:
TIN :	Small Value Procurement
	PR. No./s: 0474

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
 Date of Delivery: 20 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	ream	50	Bond Paper A4, 70 gsm A-ONE	245.00	12,250.00
2	ream	10	Bond Paper legal, 70 gsm A-ONE	255.00	2,550.00
3	pcs	6	Correction Pen, metal tip UNI	130.00	780.00
4	box	12	File Paper plastic coated TM	40.00	480.00
5	pcs	50	Ballpen, black CELLO	7.00	350.00
6	ream	30	Multi-Purpose Paper, legal 80gsm IK-PLUS	280.00	8,400.00
7	box	2	Folder, long 18 pts, box/100 SYSTEM	650.00	1,300.00
8	box	2	Folder, A4 18 pts, box/100 SYSTEM	620.00	1,240.00
For use in PGSO					
					27,350.00

Note: Please see terms and conditions at the back **27,350.00**
 (Total Amount in Words) TWENTY SEVEN THOUSAND THREE HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

<p style="text-align: center;">AIDA DE LA ROSA Signature Over Printed Name of Supplier</p> <p>Date: <u>9/7/21</u></p>	<p style="text-align: center;">DAMIAN G. MERCADO Provincial Governor Authorized Official</p>
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(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
 Approved per Sanggunian Resolution No.: _____
 Certified Correct: _____ Date: _____
 Secretary to the Sanggunian