

Republic of the Philippines  
 PROVINCE OF SOUTHERN LEYTE  
 City of Maasin

**PURCHASE ORDER**  
 Provincial Government of southern Leyte  
 Agency/Procuring Entry

Supplier : <b>KOJAC ENTERPRISES AND GENERAL SERVICES</b>	P.O. No. : <b>0374</b>
Address : Maasin City, Southern Leyte	Date : <b>SEP 30 2021</b>
Tel.No. :	Mode of Procurement:
TIN :	Small Value Procurement
	PR. No./s: <b>0489</b>

Gentlemen:  
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO  
 Date of Delivery: 20 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	pc	1	Fuel Filter	1,150.00	1,150.00
2	pc	1	Fuel Filter	950.00	950.00
3	gal	2	Engine Oil	1,580.00	3,160.00
4	pc	1	Oil Filter	840.00	840.00
5	jo	1	Labor Change Oil	400.00	400.00
6	jo	1	Labor Replace Fuel Filter	600.00	600.00
			For use in PASSO		
					<b>7,100.00</b>

Note: Please see terms and conditions at the back 7,100.00

(Total Amount in Words) SEVEN THOUSAND ONE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:   
**BALTAZAR S. AVILA**  
 Signature Over Printed Name of Supplier

Date **10.7.21**

  
**DAMIAN G. MERCADO**  
 Provincial Governor  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary to the Sanggunian