Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER

Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **KOJAC ENTERPRISES AND GENERAL SERVICES**
Address : Maasin City, Southern Leyte
Tel.No. :
TIN :

P.O. No. : 0375
Date : SEP 30 2021
Mode of Procurement:
Small Value Procurement
PR. No./s: **0490**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	pc	1	Fuel Filter	1,500.00	1,500.00
2	gal	2	Engine Oil	1,600.00	3,200.00
3	pc	1	Oil Filter	800.00	800.00
4	jo	1	Labor Change Oil and repplacement of fuel filter	400.00	400.00
			For TOYOTA INNOVA		
			For use in PASSO		

Note: Please see terms and conditions at the back **5,900.00**

(Total Amount in Words) FIVE THOUSAND NINE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

BALTAZAR S. AVILA
Signature Over Printed Name of Supplier

Date 10.7.21

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.:_____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian