

Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

| | |
|---|---------------------------|
| Supplier : MICROVENTURES OFFICE SUPPLIES & EQUIPMENT TRADING | P.O. No. : 0404-B |
| Address : Maasin City, Southern Leyte | Date : OCT 12 2021 |
| Tel.No. : | Mode of Procurement: |
| TIN : | Small Value Procurement |
| | PR. No./s: 0453 |

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO

Date of Delivery: 90 calendar days

| Item No. | UNIT | QTY | DESCRIPTION | UNIT COST | AMOUNT |
|--------------------------------|------|-----|--------------------|-----------|------------------|
| LOT 2 - OTHER SUPPLIES | | | | | |
| 3 | unit | 1 | Laminating Machine | 6,500.00 | 6,500.00 |
| 4 | unit | 1 | Binding Machine | 4,600.00 | 4,600.00 |
| 5 | ream | 2 | Laminating Film | 1,500.00 | 3,000.00 |
| LOT 3 - OFFICE SUPPLIES | | | | | |
| 7 | pcs | 5 | Scissors | 69.00 | 345.00 |
| 8 | pcs | 10 | Correction Tape | 36.00 | 360.00 |
| | | | | | 14,805.00 |

Note: Please see terms and conditions at the back

(Total Amount in Words) THIRTY SEVEN THOUSAND SIX HUNDRED TEN PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

[Signature]
HERCEN ABINON
Signature Over Printed Name of Supplier

Date **10/12/21**

[Signature]
DAMIAN G. MERCADOL
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____ Date: _____

Secretary to the Sanggunian