Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **QDK ENTERPRISES**	P.O. No. : 0471-A
Address : Maasin City, Southern Leyte	Date : NOV 15 2021
	Mode of Procurement:
Tel.No. :	Small Value Procurement
TIN :	PR. No./s: **0745**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 30 calendar days

Item No.	UNIT	QTY	D E S C R I P T I O N	UNIT COST	AMOUNT
7	bundle	8	Folder, Fancy, for legal size documents	640.00	5,120.00
8	box	18	File Fastener, plastic coated	47.00	846.00
10	ream	100	Paper, MultiPurpose (Copy) Legal, 70gsm	258.00	25,800.00
11	ream	150	Paper, MultiPurpose (Copy) A4, 70gsm	238.00	35,700.00
			For use in PGO		

Note: Please see terms and conditions at the back **67,466.00**

(Total Amount in Words) SIXTY SEVEN THOUSAND FOUR HUNDRED SIXTY SIX PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:
Dante B. Cabrera
Signature Over Printed Name of Supplier

Date 11-19-2021

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.:_____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian