Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **QDK ENTERPRISES**
Address : Maasin City, Southern Leyte
Tel.No. :
TIN :

P.O. No. : 0085-B
Date : MAR 3 0 2022
Mode of Procurement:
Small Value Procurement
PR. No./s: **0105**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 30 Calendar Days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
2	ream	50	Paper, Multi-Purpose Copy legal 70 gsm, A4	238.00	11,900.00
13	box	20	Staple Wire No. 35	54.00	1,080.00
17	pcs	2	Stamp Pad	108.00	216.00
18	bot	2	Stamp Pad Ink	42.00	84.00
19	pcs	2	Dating and Stamping Machine, heavy duty	640.00	1,280.00
20	pcs	2	Stapler heavy duty no. 35	495.00	990.00
31	pcs	2	Pencil Sharpener, manual, single cutter head	350.00	700.00
32	box	2	Push Pin, flat head type	38.00	76.00
35	roll	10	Tape Masking, width: 48mm	70.00	700.00
36	roll	10	Tape Packaging width: 48mm	65.00	650.00
37	roll	15	Double Sided Tape 1"	62.00	930.00
			For use in PLO		

Note: Please see terms and conditions at the back **18,606.00**

(Total Amount in Words) EIGHTEEN THOUSAND SIX HUNDRED SIX PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:
Dante B. Cabrera
Signature Over Printed Name of Supplier

Date 03-31-22

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.:_____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian