

**PURCHASE ORDER**  
Provincial Government of southern Leyte  
Agency/Procuring Entry

Supplier : **RG OFFICE SUPPLIES AND GENERAL MERCHANDISE**  
Address : Maasin City, Southern Leyte  
Tel.No. :  
TIN :

P.O. No. : 0068  
Date : 30 MAR 2021  
Mode of Procurement:  
Small Value Procurement  
PR. No./s: 0120

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO


Date of Delivery: 20 Calendar Days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	pcs	6	Erba Grass Cutter Assembly	2,800.00	16,800.00
2	pcs	2	Chainsaw Blade for STHL MS-440 chainsaw	2,800.00	5,600.00
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			For use in PGSO		

Note: Please see terms and conditions at the back 22,400.00

(Total Amount in Words) TWENTY TWO THOUSAND FOUR HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:  
  
**CYPRIANNE E. GRULLO**  
Signature Over Printed Name of Supplier

  
**DAMIAN G. MERCADO**  
Provincial Governor  
Authorized Official

Date 3-30-21

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
Approved per Sanggunian Resolution No.: \_\_\_\_\_  
Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary to the Sanggunian