

Republic of the Philippines  
 PROVINCE OF SOUTHERN LEYTE  
 City of Maasin

**PURCHASE ORDER**  
 Provincial Government of southern Leyte  
 Agency/Procuring Entry

Supplier : <b>KOJAC ENTERPRISES AND GENERAL SERVICES</b>	P.O. No. : 0138
Address : Maasin City, Southern Leyte	Date : <b>MAY 28 2021</b>
Tel.No. :	Mode of Procurement:
TIN :	Small Value Procurement
	PR. No./s: <b>0190</b>

Gentlemen:  
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO  
 Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	gal	2	Engine Oil 5W40 Fully Synthetic Oil	3,950.00	7,900.00
2	pc	1	Oil Filter TOYOTA	800.00	800.00
3	jo	1	Labor Change Oil	400.00	400.00
4	pc	1	Fuel Filter TOYOTA	2,300.00	2,300.00
5	jo	1	Replace Fuel Filter	400.00	400.00
6	can	1	Brake Cleaner	350.00	350.00
7	jo	2	Clean/Check Brakes front an rear	600.00	1,200.00
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			For use in PPDO		

Note: Please see terms and conditions at the back **13,350.00**

(Total Amount in Words) FOURTEEN THOUSAND FIVE HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

**BALTAZAR S. AVILA**  
 Signature Over Printed Name of Supplier

Date 6/4/21

**DAMIAN G. MERCADO**  
 Provincial Governor  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary to the Sanggunian