

Republic of the Philippines  
 PROVINCE OF SOUTHERN LEYTE  
 City of Maasin

**PURCHASE ORDER**  
 Provincial Government of southern Leyte  
 Agency/Procuring Entry

Supplier : <b>QDK ENTERPRISES</b>	P.O. No. : <b>0502-β</b>
Address : Maasin City, Southern Leyte	Date : <b>DEC 14 2021</b>
Tel.No. :	Mode of Procurement:
TIN :	Small Value Procurement
	PR. No./s: <b>0812</b>

Gentlemen:  
 Please furnish this office the following articles subject to the terms and condition contained herein

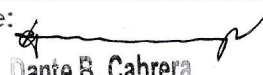
Place of delivery: PGSO  
 Date of Delivery: 30 CALENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
3	box	3	File Folder, long, 14pts, box/100	650.00	1,950.00
4	box	1	File Folder, A4, 14pts, box/100	640.00	640.00
7	pcs	100	Envelope, expanded, craft board, legal	18.00	1,800.00
9	pcs	2	Stamp Pad	98.00	196.00
17	pcs	4	Record Book 500 leaves, size: 214mm x 276mm min	120.00	480.00
18	pcs	5	Flash Drive 16GB	380.00	1,900.00
19	pcs	30	Correction Tape	35.00	1,050.00
20	box	20	Staple Wire #35	48.00	960.00
			For use in PLO		
					<b>8,976.00</b>

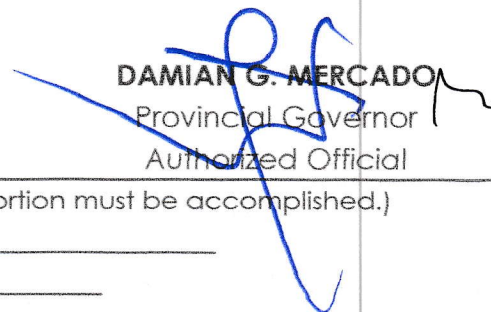
Note: Please see terms and conditions at the back **8,976.00**

(Total Amount in Words) EIGHT THOUSAND NINE HUNDRED SEVENTY SIX PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:   
**Dante B. Cabrera**  
 Signature Over Printed Name of Supplier

Date 12-16-2021

  
**DAMIAN G. MERCADO**  
 Provincial Governor  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary to the Sanggunian