

Republic of the Philippines
 PROVINCE OF SOUTHERN LEYTE
 City of Maasin

PURCHASE ORDER
 Provincial Government of southern Leyte
 Agency/Procuring Entry

Supplier : **MAASIN UNION TRADING**
 Address : Maasin City, Southern Leyte
 Tel.No. :
 TIN :
 P.O. No. : *0166-A*
 Date : **DEC 13 2021**
 Mode of Procurement:
 Small Value Procurement
 PR. No./s: **0852**

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein
 Place of delivery: PGSO
 Date of Delivery: 20 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
3	pcs	50	File box, double, long, red	280.00	14,000.00
6	pcs	6	Scissors, big	88.00	528.00
7	pcs	6	Stapler, big, heavy duty	295.00	1,770.00
8	pcs	100	Sign Pen, black, red	30.00	3,000.00
9	pcs	20	Staple remover	28.00	560.00
10	pcs	50	Highlighter assorted color	38.00	1,900.00
12	pcs	10	Plastic Organizer Bag, expanded, long, blue & red	395.00	3,950.00
===== For use in PSWDO					

Note: Please see terms and conditions at the back **25,708.00**

(Total Amount in Words) TWENTY FIVE THOUSAND SEVEN HUNDRED EIGHT PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:

AIDA DE LA ROSA
 Signature Over Printed Name of Supplier
 Date: *12/14/21*

DAMIAN G. MERCADO
 Provincial Governor
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____
 Certified Correct: _____ Date: _____
 Secretary to the Sanggunian