Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **QDK ENTERPRISES**
Address : Maasin City, Southern Leyte

Tel.No. :
TIN :

P.O. No. : 0775-B
Date : DEC 13 2021
Mode of Procurement:
Small Value Procurement
PR. No./s: **0784**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 30 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
2	ream	30	Paper, Multi Copy Legal	268.00	8,040.00
6	pcs	4	Canon Ink 790	550.00	2,200.00
			For use in PPDO		

Note: Please see terms and conditions at the back **10,240.00**

(Total Amount in Words) TEN THOUSAND TWO HUNDRED FORTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:
Dante B. Cabrera
Signature Over Printed Name of Supplier

Date 12-15-2021

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.:_____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian