

Republic of the Philippines
 PROVINCE OF SOUTHERN LEYTE
 City of Maasin

PURCHASE ORDER
 Provincial Government of southern Leyte
 Agency/Procuring Entry

Supplier : **QDK ENTERPRISES**
 Address : Maasin City
 Tel.No. :
 TIN :

P.O. No. : **024-A**
 Date : **NOV 23 2021**
 Mode of Procurement:
 Small Value Procurement
 PR. No./s: **0681**

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO

Date of Delivery: 30 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
LOT 1 - OFFICE SUPPLIES					
1	pcs	50	2 Ring Binder, long, green color	248.00	12,400.00
2	cart	6	Ink Cart, HP 680, black	780.00	4,680.00
3	cart	3	Ink Cart, HP 680, tri-color	780.00	2,340.00
4	doz	6	Sign Pen, black, refill	238.00	1,428.00
5	pcs	500	Chipboard #60	23.00	11,500.00
10	pcs	12	Correction Pen UNI	129.00	1,548.00
11	cart	2	85A HP Laser Jet Print Cartridge	3,950.00	7,900.00
14	box	200	Staple Wire #35	54.00	10,800.00
15	pcs	500	Index of payment (back to back)	14.00	7,000.00
16	pcs	500	General Ledger (back to back)	14.00	7,000.00
17	pcs	500	Subsidiary Ledger (back to back)	14.00	7,000.00
LOT 2 - IT SUPPLIES					
1	pcs	10	Mouse Pad	45.00	450.00
5	pcs	3	Keyboard	480.00	1,440.00
LOT 4 - HOUSEKEEPING SUPPLIES					
5	pcs	6	Soft Broom, abaca	68.00	408.00
FOR USE IN PAIASO					

Note: Please see terms and conditions at the back

75,894.00

(Total Amount in Words) SEVENTY FIVE THOUSAND EIGHT HUNDRED NINETY FOUR PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:


 Dante B. Cabrera
 Signature Over Printed Name of Supplier

Date **12-02-2021**


DAMIAN G. MERCADO
 Provincial Governor
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:

Certified Correct: _____ Date: _____

Secretary to the Sanggunian