

Republic of the Philippines
 PROVINCE OF SOUTHERN LEYTE
 City of Maasin

PURCHASE ORDER
 Provincial Government of southern Leyte
 Agency/Procuring Entry

Supplier : QDK ENTERPRISES	P.O. No. : 0308-β
Address : Maasin City, Southern Leyte	Date : AUG 24 2021
Tel.No. :	Mode of Procurement:
TIN :	Small Value Procurement
	PR. No./s: 0418

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein


Place of delivery: PGSO
 Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	pcs	12	Correction Tape film base type UL6m	37.00	444.00
4	ream	30	Paper Multi Copy A4 PAPER ONE	248.00	7,440.00
5	ream	30	Paper Multi Copy legal PAPER ONE	258.00	7,740.00
8	pcs	24	HP Ink No. 678 black	695.00	16,680.00
9	pcs	24	HP Ink No. 678 tri-color	695.00	16,680.00
11	pcs	12	Flash Drive 16GB	490.00	5,880.00
12	pack	4	Folder Short	575.00	2,300.00
13	pack	6	Folder long	645.00	3,870.00
14	pcs	50	Ballpen, black HBW	7.00	350.00
					61,384.00

Note: Please see terms and conditions at the back

(Total Amount in Words) SIXTY ONE THOUSAND THREE HUNDRED EIGHTY FOUR PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme: 
 Signature Over Printed Name of Supplier
 Date 8-26-2021

DAMIAN G. MERCADO
 Provincial Governor
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
 Approved per Sanggunian Resolution No.: _____
 Certified Correct: _____ Date: _____
 Secretary to the Sanggunian