

Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**
Address : Tacloban City
Tel.No. :
TIN :
P.O. No. : **0042**
Date : **16 MAR 2021**
Mode of Procurement:
Small Value Procurement
PR. No./s: **0091**

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 calendar days

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	unit	1	HEAVY DUTY PHOTO COPIER DEVELOP INEO 225i	129,888.00	129,888.00
			SPECIFICATIONS:		
			Digital, Copier, Printer and Color scanner		
			22 pages per minute print and copy speed		
			Automatic document feeder		
			Automatic back to back		
			Direct/print to USB		
			512 MB memory		
			Electronic sorting/rotate collate		
			Built-in bypass tray unit		
			16GB up to 135MB/s read, 40MB/s write		
			With office and service center in Region 8		
			Lifetime free services with free regular monthly preventive maintenance check-up		
			For use in OVG		

Note: Please see terms and conditions at the back **129,888.00**

(Total Amount in Words) ONE HUNDRED TWENTY EIGHT THOUSAND EIGHT HUNDRED EIGHTY EIGHT PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:
Maria Teresa H. Blanco
Signature Over Printed Name of Supplier
Date April 7, 2021

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian