

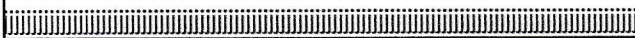
Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
City of Maasin

PURCHASE ORDER
Provincial Government of southern Leyte
Agency/Procuring Entry

Supplier : QDK ENTERPRISES	P.O. No. : 0126-B
Address : Maasin City, Southern Leyte	Date : APR 30 2021
Tel.No. :	Mode of Procurement:
TIN :	Small Value Procurement
	PR. No./s: 0200

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein

Place of delivery: PGSO
Date of Delivery: 20 CALENDAR DAYS

Item No.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
2	ream	5	Paper, multi-purpose copy, A4, 70 gsm COPY AND LASER	240.00	1,200.00
4	pack	2	File Folder, long, 100/pack	620.00	1,240.00
5	box	20	Paper Clip, plastic coated, vinyl, jumbo	28.00	560.00
6	box	20	Paper Clip, plastic coated, vinyl, 33mm	18.00	360.00
8	box	1	Envelope, mailing, white, 80gsm	420.00	420.00
9	pcs	30	Correction Tape, film base type, UL 6mm	38.00	1,140.00
10	box	1	Rubber Bond, 70mm min lay flat length 18	225.00	225.00
11	box	2	Pencil #2	98.00	196.00
12	box	12	Staple Wire No. 35	48.00	576.00
13	pcs	3	Record Book 500 leaves, 214mm x 278mm	120.00	360.00
14	pcs	3	Record Book 300 leaves, 214mm x 278mm	87.00	261.00
16	bot	2	Stamping Pad Ink	44.00	88.00
18	box	10	File fastener plastic coated	44.00	440.00
20	pcs	30	Sign Pen, black 0.5mm MY GEL	30.00	900.00
21	pcs	50	Ballpen, blue and black HBW/PANDA	7.00	350.00
					
			For use in PLO		

Note: Please see terms and conditions at the back **8,316.00**

(Total Amount in Words) EIGHT THOUSAND THREE HUNDRED SIXTEEN PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of everyday of delay shall be imposed.

Conforme:


Signature Over Printed Name of Supplier

Date **5-12-2021**

DAMIAN G. MERCADO
Provincial Governor
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____ Date: _____

Secretary to the Sanggunian